

Approved
12.10.2025

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, November 12, 2025, MEETING MINUTES
2025 Beechmont
Keego Harbor, MI 48320

CALL TO ORDER: Chairperson Kirsten Sonnevile-Douglass called the meeting to order at 7:00 PM

Present: Chairperson Kirsten Sonnevile-Douglass, Secretary Kathleen Sexton, Treasurer Leslie Clark,
Commissioners: Paul Daelemans, Amy Drain, Dan Harrington, Julie O'Brien.

Absent: Robin LaFrance

Alternates Present: None

Staff Present: Tammy Neeb, Ronnie Dahl

EXCUSAL OF ABSENT BOARD MEMBERS

Motion by: Kirsten Sonnevile-Douglass, supported by Dan Harrington, to excuse Robin LaFrance.

Ayes: Unanimous

Nays: None

Motion Carried

PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:

Tammy said that the 2026 Parks and Rec meeting scheduled will be at the December meeting The 2026 events calendar went out in the tax bill mailings. Ronnie said congrats to Julie for the amazing Halloween event.

APPROVAL OF AGENDA

Motion by: Dan Harrington, supported by Paul Daelemans, to approve the agenda with the addition of the 2026 event date planning under new business.

Ayes: Unanimous

Nays: None

Motion Carried

APPROVAL OF MINUTES

Motion by: Leslie Clark, supported by Julie O'Brien, to approve the October 8, 2025, meeting minutes as written.

Ayes: Unanimous

Nays: None

Motion Carried

REVIEW AND APPROVAL OF REVENUE AND EXPENDITURE REPORT:

Cambros and additional Christmas gear have been bought. Band has been paid. Expenses for bike ride and HarBoo are reflected but Katie and Julie still need to turn in purchase order for reimbursement. We have \$5,678 in the budget until the first of July.

Resolution by: Kirsten Sonnevile-Douglass, supported by Amy Drain, to approve the revenue and expenditure report dated November 6, 2025, as written.

Roll Call: Chairperson Kirsten Sonnevile-Douglass Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y,
Commissioners: Paul Daelemans Y, Amy Drain Y, Dan Harrington Y, Julie O'Brien Y

Ayes: Unanimous

Nays: None

Resolution Carried

NEW BUSINESS:

Taste of Keego: Scheduled for January 26 – February 1. Kirsten, Amy and Katie will reach out to restaurants for participation.

Newsletter: Amy created a template, highlight the season we are in, and then highlight a commissioner, and then highlight a park, and then share upcoming events and a link to our calendar. We will add contact information if people would like to volunteer and also a link to the application to apply to be a commissioner. Council has approved project, so each newsletter gets reviewed by staff (Tammy and Tony) before being sent.

OLD BUSINESS:

Fall Events Recap: Excellent job on Keego HarBoo. Great business turnout and attendance. We went through 80 pumpkins. The new haunted house was spectacular, the pop ups worked great. Julie will send a list of participating businesses to Kirsten so she can send thank you cards. We ended up with 4 extra boxes of donuts and 2.5 gallons of cider. Maybe we do a pet costume contest/parade next year. We also want to make sure next year we grab garbage cans and bags, no parking signs, and the wheelbarrow.

Winter Wonderland: The event will take place on December 5, 2025, at 6 PM. Setup will take place on Sunday November 23rd at 12 PM and Sunday November 30th at 12 PM. Leslie was working on improving the daytime appearance, so she made light displays to mount above the rails of the bridge. The budget allocated \$1,000 for this event and we set aside \$400 for the party. The total we have allocated for spending so far is \$1,067. Jackie VanDox contacted us about the canned food drive and suggested that we move it from Thanksgiving up to the Winter Wonderland event. We promote it and then the park light up is celebrating the collection. We will put a container (sleigh) inside City Hall for people to drop stuff off. Jaky will also chair the candyland game at the event.

Resolution by: Kirsten Sonnevile-Douglass, supported by Amy Drain, to amend winter wonderland budget to \$1,100 from \$1,000 with the funds are coming out of the Winter Wonderland budget.

Roll Call: Chairperson Kirsten Sonnevile-Douglass Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Paul Daelemans Y, Amy Drain Y, Dan Harrington Y, Julie O’Brien Y

Ayes: Unanimous **Nays:** None **Resolution Carried**

Keego Konnect:

- Library would like to partner again – will be doing a sound bath.
- Annual disc golf event
- Disc Golf Sign – Julie is still working on it

NEXT MEETING AGENDA ITEMS:

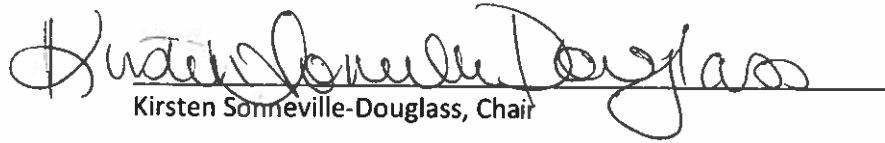
Discussing items to add to next month’s agenda.

BOARD MEMBER COMMENTS:

Discussing next council meeting mayor election and parks and rec liaison. Discussed promoting Winter Wonderland with a banner or yard signs.

ADJOURNMENT:

The meeting adjourned with a motion by Paul Daelemans at 7:56 PM.


Kirsten Sonnevile-Douglas, Chair


[Kathleen Sexton \(Dec 11, 2025 16:32:47 EST\)](#)
Kathleen Sexton, Recording Secretary

November 12 2025 parks and rec meeting minutes-need signature

Final Audit Report

2025-12-11

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 Document created by STACY GOODALL (goodall@KEEGOHARBOR.ORG)

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